

AGENDA

Overview and Scrutiny Committee

Date: **Friday 8 June 2012**

Time: **10.30 am**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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Agenda for the Meeting of the Overview and Scrutiny Committee

Membership

Chairman
Vice-Chairman

Councillor A Seldon
Councillor JW Millar

Councillor AM Atkinson
Councillor PL Bettington
Councillor WLS Bowen
Councillor MJK Cooper
Councillor PGH Cutter
Councillor EPJ Harvey
Councillor MAF Hubbard
Councillor RC Hunt
Councillor TM James
Councillor Brig P Jones CBE
Councillor JLV Kenyon
Councillor JW Millar
Councillor R Preece
Councillor SJ Robertson
Councillor P Rone
Councillor PJ Watts

Statutory co-optees

Mr P Burbidge - Roman Catholic Church
Miss E Lowenstein – Secondary School Parent Governor
Mr T Plumer – Primary School Parent Governor
Mr P Sell – Church of England

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What do I need to do if I have a prejudicial interest?

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AGENDA

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	
To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES	
To approve and sign the Minutes of the meeting held on 18 May 2012 (To Follow).	
5. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY	
To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
<i>(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the Committee's work programme when compared with other competing priorities.)</i>	
6. QUESTIONS FROM THE PUBLIC	
To note questions received from the public and the items to which they relate.	
<i>(Questions are welcomed for consideration at a Scrutiny Committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it no later than two working days before the meeting to the Committee Officer. This will help to ensure that an answer can be provided at the meeting).</i>	
7. THE YOUTH SERVICE REVIEW	1 - 14
To consider whether the Committee wishes to make any comments to Cabinet on the outcome of the public consultation regarding the Youth Review; and the recommendations on a preferred model for the future delivery of youth service functions in Herefordshire.	
8. WORK PROGRAMME	15 - 24
To consider the Committee's work programme.	

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MEETING:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	8 JUNE 2012
TITLE OF REPORT:	YOUTH REVIEW – CONSULTATION RESPONSES
REPORT BY:	DIRECTOR OF PEOPLE'S SERVICES

CLASSIFICATION: Open

Wards Affected

County-wide

Purpose

To consider whether the Committee wishes to make any comments to Cabinet on the outcome of the public consultation regarding the Youth Review; and the recommendations on a preferred model for the future delivery of youth service functions in Herefordshire.

Recommendation

THAT: the Committee considers whether it wishes to submit any comments to Cabinet.

Introduction and Background

- 1 On 28 November the Committee received a presentation on the Youth Services Review prior to Cabinet considering a report on the matter on 15 December 2012.
- 2 The Committee was aware that the proposal would be subject to consultation. The Committee agreed the proposals be broadly welcomed, albeit with some caution, in seeking to take action to address the issue of Youth Service provision; the intention to work within the localities established by the Council be supported; it be emphasised that clear lines of communication between schools, partners, the voluntary sector and the Council were essential and the Council should take a leading role in enabling and encouraging others engaged in the provision of youth services; and it was important that the consultation exercise was as wide as possible and used all Council/NHS Herefordshire facilities and social media to seek to maximise the response.
- 3 The issue is due to be considered by Cabinet on 14 June. A draft report is appended.

Appendices

- Draft Report for Cabinet.

Background Papers

- None identified.

MEETING:	CABINET MEETING
DATE:	14TH JUNE 2012
TITLE OF REPORT:	YOUTH REVIEW – CONSULTATION RESPONSES
PORTFOLIO AREA:	HEALTH AND WELLBEING

CLASSIFICATION: Open

Wards Affected

County-wide

Purpose

Cabinet agreed to the recommendation to carry out a review of the Herefordshire Youth Service at the Cabinet meeting on 15th December 2012.

The purpose of this follow up report is for Cabinet to be advised on the outcomes of the public consultation regarding the review; to make recommendations on a preferred model for the future delivery of youth service functions in Herefordshire, and to explain what will happen next with regard to implementation.

Key Decision

This is a Key Decision because it is likely to be significant in terms of its effect on communities living or working in an area comprising one or more wards in the County.

It was included in the Forward Plan.

Recommendations

THAT:

- (a) **Targeted Youth Support Services for the most vulnerable young people in the county should be prioritised for funding and options for future delivery will be explored through the phase 2 root and branch review. These services would not necessarily be directly provided by the council;**
- (b) **Positive activities for young people, which can be accessed by all including through youth centres, should be delivered through a community engagement route, with local areas having access to council funding on a formula basis according to numbers of young people and the level of deprivation in the locality. This funding will be used to invest in the voluntary and community sector to develop and sustain positive activities for all young people;**

Further information on the subject of this report is available from
Deborah McMillan Head of Locality Services (01432) 260978

- (c) **Outdoor Education (sailing centre and canoe centre) will be subject to market testing, but should no suitable provider be found, that the Director for People's Services, in consultation with the Cabinet Member is authorised to make arrangements to close the provision.**

Key Points Summary

- There is a common theme running through the Children's Centre Review, the Youth Service Review and the YOS Review. These three Cabinet Reports reflect the Local Authority's approach to delivery that seeks to support disadvantaged or vulnerable children, young people and families by identifying those who need additional and early help to overcome the challenges they face. A focus on prevention and intervening early is a key feature of all of the recommendations.
- During October 2012 – March 2013 Phase 2 of the Root and Branch review will focus on children and young people in Herefordshire and will seek to establish how we can improve on the services we currently deliver and commission. Delivery of targeted youth support services will be part of that Root and Branch review.
- On the 15th December 2012 the Cabinet discussed the report titled 'The Youth Service Review' and agreed that a further report incorporating the outcomes of the public consultation was to be brought to Cabinet in June 2012.
- Consultation ran for a period of 12 weeks from January 30th – April 20th 2012.
- We are pleased with the level of responses received regarding this consultation. There were a total of 751 individual responses. 109 were from adults over 18 years of age. 631 were from children and young people. 11 declined to give an age on the questionnaire.
- There were 602 responses from young people who are service users during a range of youth events.
- There were 149 responses to the young person, adult and carer questionnaire. 80% of responses were from adults. 50% of respondents stated that they or their children were members of a youth club or community activity group (local football club, guides, scouts, dance group etc).
- There were 9 service providers who responded to the separate online questionnaire, and they have provided high quality commentary.
- There is good support and understanding of why changes need to be made. There is also support for the Council prioritising work with vulnerable young people and for the general principle that others should run the services that the council can no longer provide. There is limited support for outdoor activities becoming self-financing, but no desire for outdoor education to cease in the county.
- In terms of the next steps, following the cabinet decisions on the recommendation we will draw together an implementation plan. We have been given 10 days free consultant support from the National Youth Agency to plan the next steps regarding developing a community engagement model for the universal youth services and to consider options for outdoor education. The NYA have completed a scoping document to outline the support they are offering.

Alternative Options

1. **Maintaining the status quo** - continuing to deliver all elements of the Youth Service as it is. The necessary budget reduction of 20% (£105,874) would result in the structure of the service being unsustainable causing overstretch and reducing quality in current provision. The service would not be able to offer extra help to those vulnerable young people who need it most and universal youth services delivered through youth centres would be reduced. Continuing to subsidise outdoor education and the Duke of Edinburgh Award scheme to the extent it currently is subsidised will put pressure on other youth work. Increasing income generation from outdoor education will be difficult without investment of time and funding in developing the infrastructure for marketing, promotion and bookings. This option would mean that we cannot deliver the Positive for Youth vision.
2. **Immediately ceasing LA delivery of outdoor education services** - this would entail the closure of the sailing and canoe centre. This decision would affect approximately 600 current users of the facilities including vulnerable groups such as young people with disabilities. This would save the LA approximately £92,000 per year and will release assets. This option carries a reputational risk - 81% of respondents in the consultation report said that they did not want outdoor education to stop.

Reasons for Recommendations

3. Targeting the future Council's expenditure primarily but not exclusively on positive activities for vulnerable groups of young people; investing in supporting the voluntary and community sector to develop and sustain positive activities; and allocating the council's resources to each local area and making arrangements with local partnerships to commission local delivery will enable the LA to meet its statutory duties within the budget available. These recommendations give us a year to consider options for future delivery of outdoor education and will allow sufficient time to test commercial viability of the service.

Introduction and Background

4. On the 15th December 2012 the Cabinet discussed the report titled 'The Youth Service Review' and agreed that a further report incorporating the outcomes of the public consultation was to be brought to Cabinet in June 2012. The purpose of the initial review of the youth service was to:
 - Identify ways in which the vision for young people's services could be achieved.
 - Address how youth work could be directed more toward targeted intervention, and ensuring the needs of the most vulnerable are met, utilising youth work skills.
 - Establish how communities and the voluntary sector could be better engaged in improving universal provision, and making it more locally relevant and available.
 - Identify how reductions to the current youth service budget could be achieved.

5. During the period from 30th January to 20th April 2012, the public, stakeholder organisations and staff were invited to take part in the Herefordshire Youth Review Consultation. We are pleased with the level of responses received regarding this consultation. There were a total of 751 individual responses. 109 were from adults over 18 years of age. 631 were from children and young people. 11 declined to give an age on the questionnaire.
6. The consultation document was published on the Herefordshire Councils website and respondents were invited to complete the questionnaire online or to print it off and complete. A free postal address was provided for return. There were two separate questionnaires – one for young people, carers and adults, and one for service providers. Copies of the questions are available on request. There were 149 responses to the young persons, adult and carers questionnaire. 29 of these were young people aged 11-16 (20%) with the other 109 (80%) of responses from adults (11 declined to give their age). 50% of respondents stated that they or their children were members of a youth club or community activity group (local football club, guides, scouts, dance group etc). There were 9 responses to the online service provider questionnaire however reading the comments it is clear that some responded to the other questionnaire instead.
7. In addition to this a number of youth events were held across the county making use of electronic voting buttons with focus groups of young people who are users of the youth service. There were 602 responses to these with an average of 594 responses per question. The young people were asked the same questions that were included in the on line questionnaire.
8. With support from the public experience team the LA consulted the broader community about the proposals seeking feedback from parents, carers and others with an interest. They spoke directly to 350 members of the public, and 40 made comments that have been recorded in the report. 3000 flyers were distributed to publish the details of the consultation. Information was provided to a number of community websites and was emailed to organisations, clubs and faith groups. In each locality area, the public experience team met with the public at a range of settings including stands at public events, stands at public venues including leisure centres, libraries, community centres and town centres. Stands took place at different times of the day including evenings. 550 printed questionnaires were given out at these locations and staff offered support to complete them. The team ensured that seldom-heard groups had the opportunity to take part by attending events for disabled people, and those with learning disabilities, and by contacting single parent families and Black, Asian and Minority Ethnic Groups.
9. Full reports of these questionnaire responses are available on request.

Key Considerations

10. We are pleased with the number of responses to this consultation. There were a total of 751 individual responses. 109 were from adults over 18 years of age. 631 were from children and young people. 11 declined to give an age on the questionnaire.
11. 9 service providers responded to the separate online questionnaire, and they have provided high quality commentary.
12. The key headlines from the youth focus groups and from the young person, carer and adult questionnaires are:

Q1 Do you understand the reasons why we are making changes to youth work delivery?			
	Yes	No	Unsure
Youth focus groups	92%	4%	4%
Adult, carer and young person questionnaire	89%	11%	0%
Q2 Do you think it is right that we make young people with the greatest needs our priority?			
	Yes	No	No Opinion
Youth focus groups	86%	7%	7%
Adult, carer and young person questionnaire	54%	35%	11%
Q3 So that we have enough money to help young people who are in greatest need, do you think it is right that we cut back on the services that we provide to all young people?			
	Yes	No	Unsure
Youth focus groups	43%	34%	23%
Adult, carer and young person questionnaire	21%	72%	8%
Q4 Do you think it is right that outdoor education activities should raise the money to pay for themselves?			
	Yes	No	Unsure
Youth focus groups	59%	23%	18%
Adult, carer and young person questionnaire	45%	46%	8%
Q5 If outdoor education cannot raise the necessary money through selling its services, should the activities stop?			
	Yes	No	Unsure
Youth focus groups	14%	81%	5%
Adult, carer and young person questionnaire	13%	81%	6%
Q6 Do you think it is right that we should ask other organisations to take over organising some of those activities that the Council provide so that we can concentrate on providing targeted support?			
	Yes	No	No Opinion
Youth focus groups	74%	11%	15%
Adult, carer and young person questionnaire	54%	35%	10%

It is interesting to compare the responses from the 149 young person, adult and carer questionnaire where 80% of respondents were adults, to the responses from the 602 children and young people who are service users. Whilst both groups clearly understand the reasons for change, there is clearly a difference in opinion in question 2. 86% of young people said that we should focus on the vulnerable groups, but only 54% of adults agreed. 43% of young people agreed that we should cut back on providing services for all in order to focus on the vulnerable, but only 21% of adult responses agreed. In terms of outdoor education the responses were similar and 81% clearly stating that access to outdoor education should not stop. There was mixed opinion on whether or not the outdoor education team should raise the finances to pay for itself through selling its services. Particular comments were that this might mean that some children and young people may not be able to afford to take part if they have to pay to access these activities.

The proposal to invest in support for the voluntary and community sector was strongly supported by 74% of young people who agreed that we should ask other organisations to take over organising some of the activities that the council provides, but only 54% of adult responses agreed.

It is clear from all of these responses that the young people who are service users generally are supportive of the recommendations.

The consultation document asked for comments to the following questions;
How do you think young people can get involved in helping to develop services?

Do you have any ideas that can help us develop this new way of working?
What are your main concerns about these changes?

There were hundreds of recorded comments with lots of ideas for how young people can get involved with developing services. Most responses were around enabling young people to take part in discussions and to get them actively involved. These comments will be passed to the youth involvement officers so that the ideas can be pursued. Hundreds of comments were made giving ideas about developing this new way of working. One key area of concern was to ensure that volunteers were given adequate support and that there was continued support for the voluntary sector. A number of voluntary sector and third sector partners were mentioned who were keen to get involved in the debate. The main concerns raised were around the impact of reducing opportunities for young people and a concern that vulnerable young people may not receive the support they need, and that activities currently organised by the LA and delivered through youth centres may stop.

Of the 9 responses from service providers, the comments were useful points to consider, and offer practical support and a keenness to become actively involved in the implementation of change.

In conclusion there is good support and understanding of why changes need to be made. There is also support for the Council prioritising work with vulnerable young people and for the general principle that others should run the services that the council can no longer provide. The majority of responses clearly state that it is right to prioritise vulnerable young people but they struggle to say that by doing so we need to reduce funding elsewhere. There is limited support for outdoor activities becoming self-financing, but no desire for outdoor education to cease in the county.

In terms of the next steps, following the cabinet decisions on the recommendation we will draw together an implementation plan. We have been given 10 days free consultant support from the National Youth Agency to plan the next steps regarding developing a community engagement model for the universal youth services and to consider options for outdoor education. The NYA have completed a scoping document to outline the support they are offering. In addition to this the forthcoming Root and Branch Review will help to inform the specification of services needed to deliver the desired outcomes.

Whilst the LA is not looking for a fully commissioned model to deliver universal youth services the main focus will be on developing a local market, which encourages and supports community engagement. Within this there may also be opportunities for worker led initiatives and support for small local charities or private sector involvement. We already have a model of working with third sector organisations to deliver universal youth services. For example in Ross on Wye the LA youth service works closely with the Basement Trust to deliver open access universal youth provision and share use of a youth centre building. There is scope and enthusiasm amongst third sector and voluntary sector providers to develop this further. There is some recognition that the timescale is very tight, but next April 2013 remains the current target to achieve this.

Further work is required to identify what is in scope of the positive activities offer. A proposed mapping activity will start immediately to identify what is already delivered and also to identify current or potential providers in each area. This will draw on information already held within the county through Community profiles, Information and Assessment co-ordinators, the Family Information Service etc.

The future role of outdoor education is part of the public consultation. Within the current year it is intended to test out options for income generation and consider future options. Support from the NYA, to provide information on other approaches that have been used around the country were requested. Market testing during 2012/13 may consider broader outdoor education provision beyond use by young people and should include exploration of wider family outdoor education

activity. Should outdoor education services not be commercially viable it is recommended that the council ceases to directly provide outdoor education by April 2013.

The following implementation plan has been agreed with the NYA.

Target Date	Activity	Days	Deliverables
April	Scoping Meeting – working Group Project Scoping Proposal	1 day	Scoping Report written and agreed by AD
May- June	Desk research, Analysis of Mapping Exercise and key documents. Focus Group with management team and strategic partners to agree vision and preferred market options	2 days	Focus Group Plan Delivery of Focus Group Summary Report
June 15 th – End July	Facilitation of 6 x Community Events	4 days	Focus Group Planning Delivery of Focus Groups
End August	Draft Report to summarise market development key themes and proposals on county wide and area basis.	1 day	Draft Summary report
September	Working Group Meeting to finalise draft report Final Report with options appraisal and market development recommendations	2 days	Facilitate Review Meeting Final Report

Community Impact

1. An approach to delivery that seeks to provide services in the areas with the greatest need will see a commensurate decrease in Council funding activities in those areas deemed as having less need. A move to a community facilitation model, encouraging the engagement of people in their local areas in decision making – including young people, and the potential volunteering of adults and older young people in service delivery, will be a significant contribution to localism and the development of services as communities require them.
2. Community groups and voluntary organisations will be interested in the commissioning approach to be used. In consultation with groups such as Close House, Young Farmers, CLD and HYCVS all have declared an interest in being part of a commissioning approach for the delivery of youth work functions.
3. Surveys of council tax payers usually identify the provision of places and activities for teenagers to be in the top quartile of preferred services on which to spend council tax. It is clear from the interim responses that the community does not want outdoor education services to stop. There is a mixed response in terms of cutting back universal youth services to support a more targeted model.

4. Using a model which will enable the allocation of funding on needs based model will increase transparency, and will allow services to be developed on a variable scale according to the needs of local communities.

Equality and Human Rights

5. This decision pays due regard to our public sector equality duty. The recommendations consider the needs and rights of different members of our community. We have considered how the recommendations will impact on particular equality groups in particular the impact on young people.
6. The initial Equality Impact Needs Assessment (EINA) has been updated. The reduction in positive activities spend will potentially have a negative impact on the range of provision to young people. However this is mitigated by the fact that funding will be targeted on young people with the greatest need, and the proposed investment in building local voluntary sector provision.

Financial Implications

7. The Council is facing significant challenges in financial terms and through the national settlement and reductions in funding. The Council's five year financial strategy includes an estimated 29.7% reduction in government formula grant. Budget decisions have been based on a set of core principles that include Supporting the Vulnerable. The process also includes fundamentally challenging what the council does to ensure appropriate use of public funding and quality of service.
8. A budget breakdown was provided in the previous cabinet report and is attached at Appendix A. The recommendations made in this paper allow for the delivery of all statutory services within a budget set for 2012/13 which has been reduced by 20%, however this does mean that we need to reduce direct delivery of a number of youth work sessions. Supporting the community engagement model will mean that that LA can withdraw from some direct delivery, with the voluntary and third sector being funded to meet local need. For 2012/13 we have allocated sufficient budget to subsidise outdoor education to enable the LA to test if the activity could become commercially viable. Funding to subsidise outdoor education is unlikely to be available in 2013/14.

Legal Implications

9. The policy must comply with the council's duties under the Education and Skills Act 2008 and under S507(b) of the Education Act 1996 as noted below.
10. Section 507B of the Education Act 1996 requires that every local authority in England must, 'so far as reasonably practicable, *secure* for qualifying young persons in the authority's area *access to*:
 - a) Sufficient educational leisure-time activities which are for the improvement of their well-being, and sufficient facilities for such activities; and
 - b) Sufficient recreational leisure-time activities which are for the improvement of their well-being, and sufficient facilities for such activities.
11. This duty is clarified and expanded by Statutory Guidance on S 507(b) of the Education Act 1996: March 2008.
12. 'Positive for Youth' confirmed the Government's intention to retain the duty on local authorities to secure, as far as is practicable, services and activities for young people. (See section 507B of

the Education Act 2006). This duty also requires local authorities (LAs) to take into account young people's views and publicise information about what is available. The guidance is being revised and is published for consultation now. The Department would welcome responses from LAs and other groups with an interest in this area – in particular those that represent the views of voluntary and community sector organisations, and young people themselves. The draft new statutory guidance is available on request.

13. In general terms it is for the local authority to determine what would amount to reasonable provision of sufficient activities but the judgment of what is 'sufficient' should be by reference to the needs of young people in the area.

Risk Management

14. Risks arising under legal implications are entered into the CYP Risk Register at line 010 - Failure to secure access to adequate and sufficient educational positive activities for young people in their leisure time and line 011 - Failure to provide a Targeted Youth Support Service for vulnerable young people referred by schools and the new all age careers service. The Council has a legal duty to secure access to positive activities. It does not have to provide these activities directly.

15. Risk if the LA ceases to directly provide Outdoor Education facilities:

- Reputational risk to LA – public/legal challenge as seen in other LA areas. Mitigate by opportunity for needs and delivery to be identified and met locally.
- 81% of consulters expressed a clear view that they did not want outdoor education facilities to close
- Loss of facilities for a range of children and young people including those most vulnerable. Mitigate by exploring outsourcing of delivery rather than ceasing delivery and funding will be targeted on young people with the greatest need, and the proposed investment in building local voluntary sector provision.

Risk of developing community engagement model for delivery of positive activities:

- More complex delivery arrangements leading to confusion and potentially overlapping services. Mitigate with clear commissioning framework and support to advise on local need and provision.
- External organisations readiness/ market ability to deliver universal services.

Consultees

16. Widespread consultation has been undertaken across the county with young people, parents and carers, community groups and third sector organisations for a period of twelve weeks in order to consider the issues and proposals set out in this paper. A full report on the consultation feedback is available on request.

Appendices

17. Appendix A – finance information.

Background Papers

Background papers were attached to the original Cabinet Report 'The Youth Service Review' dated 15th December 2011.

DRAFT

Youth Service and Connexions Integration Financial Summary

	11/12 Budget (current)					Reduction Steps
	Locality Youth	Locality Connexions	Central Connexions* ¹	Integrated Service	Substance misuse * ²	
Pay	441,977	708,070	138,382		331,511	1,619,940
Non Pay	23,100	17,389	130,578		264,941	436,008
Income	(18,000)	(45,000)	0		(66,473)	(129,473)
Net	447,077	680,459	268,960	0	529,979	1,926,475

	11/12 Budget (baseline for 12/13)* ³					Reduction Steps
	Locality Youth	Locality Connexions	Central Connexions	Integrated Service	Substance misuse	
Pay	353,911	520,385			100,590	1,269,086
Non Pay	22,275	19,007	127,105		2,910	319,567
Income	(30,000)	0			(56,750)	(183,880)
Net	346,186	539,392	127,105	0	46,750	1,404,773

	12/13 Budget (transition year)					Reduction Steps
	Locality Youth	Locality Connexions	Central Connexions	Integrated Service* ⁴	Substance misuse	
Pay	147,455	213,825		410,249	100,590	1,166,319
Non Pay	5,650	3,565	55,160	79,381	2,910	376,937
Income	(12,500)			(92,500)	(56,750)	(258,880)
Net	140,605	217,390	55,160	397,130	46,750	1,284,376

	13/14 Baseline (full year of new service)					Reduction Steps
	Locality Youth	Locality Connexions	Central Connexions	Integrated Service * ⁶	Substance misuse	
Pay	0	0	0	703,280	100,590	1,098,070
Non Pay	0	0	0	257,194	2,910	407,974
Income	0	0	0	(92,500)	(56,750)	(246,380)
Net	0	0	0	867,974	46,750	1,259,664

Saving vs 11/12 Baseline full year service 13/14 145,109

Total Saving from 11/12 budget to 13/14 Baseline 666,811

*¹ Connexions 11/12 budget includes staff costs pre restructure

*² substance misuse included in locality connexions 11/12

*³ Baseline reflects annual cost of current staff after adjusting for part year costs in 11/12

*⁴ Integrated service includes £57k for universal service + £75k Troubled families grant +income from services

*⁵ Central youth includes £82k for HVOSS / commissioned universal service

*⁶ 13/14 baseline integrated service includes full £200k universal youth service+ £20k from pay to non pay re JE outcome

*⁷ Central youth adjusted by £82k re HVOSS / universal commissioned (part of £200k)

MEETING:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	8 JUNE 2012
TITLE OF REPORT:	OVERVIEW AND SCRUTINY WORK PROGRAMME
REPORT BY:	ASSISTANT DIRECTOR – LAW, GOVERNANCE AND RESILIENCE

CLASSIFICATION: Open

Wards Affected

County-wide

Purpose

To consider the Committee's work programme.

Recommendation

THAT: the work programme as appended be noted, subject to any comments the Committee wishes to make.

Key Points Summary

- The Committee is asked to note its work programme and to note progress on current work. .

Alternative Options

- 1 It is for the Committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. Any number of subjects could be included in the work programme. However, the Committee does need to be selective and ensure that the work programme is focused on the key issues, realistic and deliverable within the existing resources available.

Reasons for Recommendations

- 2 The Committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

Introduction and Background

- 3 An outline work programme only is appended for this meeting. This is because the programme is under review. The appendix also contains a chart showing progress to date on the review of 'Safeguarding arrangements for Children'. A review of the Housing Allocations Policy and the Effective Use of the Housing Stock is planned to commence shortly.

Further information on the subject of this report is available from
Tim Brown, Democratic Services, on (01432) 260239

- 4 Reports from the following completed reviews have been scheduled for Cabinet Member consideration:
- Council Procurement Policy and Local Business and Local Employment
 - Income and Charging
 - Planning System Review – Development Control and the Operation of the Constitution
 - Safeguarding Adults
 - Tourist Signing (Brown Signs)

Community Impact

- 5 The topics selected for scrutiny should have regard to what matters to the County's residents.

Financial Implications

- 6 The costs of the work of the Scrutiny Committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

Legal Implications

- 7 The Council is required to deliver an Overview and Scrutiny function.

Risk Management

- 8 There is a reputational risk to the Council if the Overview and Scrutiny function does not operate effectively. The arrangements for the development of the work programme should help to mitigate this risk.

Consultees

- 9 Following initial consultation on topics for scrutiny with Directors and Members of the Cabinet, all Members of the Council were invited to suggest items for scrutiny.

Appendices

- 10 Overview and Scrutiny Committee outline Work Programme
Herefordshire Public Services Rolling Programme (To be circulated separately on publication of latest edition)

Background Papers

- None identified.

**OVERVIEW AND SCRUTINY COMMITTEE – 8 JUNE 2012
ITEMS IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME**

THE CURRENT WORK PROGRAMME

4 JULY 12	
Task and Finish Group Report – Safeguarding Arrangements for Children	
Discussion with Wye Valley NHS Trust	
Discussion with Clinical Commissioning Group	
Executive Responses to Task and Finish Reviews	Response due by 5 June. (Procurement; Adult safeguarding; Tourist Signs; Income & Charging, Planning System-Development Control and the Operation of the Constitution).
14 SEPTEMBER 12	
Discussion with 2gether NHS Trust	To discuss current issues.
Discussion with West Midlands Ambulance NHS Trust	To discuss current issues.
Discussion with NHS West Mercia Cluster	To discuss current issues.
Executive Responses to Task and Finish Reviews	Safeguarding of Children
Corporate Plan	To comment on the Plan.
12 OCTOBER 12	
Discussion with Wye Valley NHS Trust	
Discussion with Clinical Commissioning Group	
Hereford Futures	
9 NOVEMBER 12	
Budget And Emerging Options 2013/14	

10 DECEMBER 12	
Discussion with 2gether NHS Trust	To discuss current issues.
Discussion with West Midlands Ambulance NHS Trust	To discuss current issues.
Discussion with NHS West Mercia Cluster	To discuss current issues.
11 JANUARY 2013	
Medium Term Financial Strategy	
Discussion with Wye Valley NHS Trust	
Discussion with Clinical Commissioning Group	
15 FEBRUARY 2013	
22 MARCH 2013	
Discussion with 2gether NHS Trust	To discuss current issues.
Discussion with West Midlands Ambulance NHS Trust	To discuss current issues.
Discussion with NHS West Mercia Cluster	To discuss current issues.
12 APRIL 2013	
Discussion with Wye Valley NHS Trust	
Discussion with Clinical Commissioning Group	
10 MAY 2013	

JULY 2013	
Music Service	Agreed in July 2011 to review after 2 years.
OCTOBER 2013	
T&F – Income & Charging - Projected additional Income	O&SC 19 March 2012 added to the T&F Report that a report be made in Oct setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.

The following issues have been identified for consideration but not scheduled:

Amey Contract
Local Development Framework
Local Transport Plan
Corporate Delivery Plan
Root and Branch Reviews – (contained in Cabinet Report 5 April 2012 (p76) Member engagement by C/Member – O&SC – local members.)
Performance Report on Amey
Performance Report on Hoople
Performance Report on Waste Management
Children’s health and wellbeing (a focus on Childhood obesity)
Broadband
Access to health
Park and ride
Community Safety – (19 March on considering the Community Safety Strategy – decided to consider how to include community Safety in the work programme.)
Review of Adult Social Care transformation plans
Review of the Public Health Transformation Plan.
Performance Monitoring
Health Trust Quality Accounts
National Health Policies
GP Out of Hours Service;
Improving shop fronts in Market Towns;
Document control and information including the website;
Cycle Routes;
Governance of Health Watch;
Health & Wellbeing Board – governance and operation;

Suggestions from the Public (30 September 2011 on)

Suggestion that the Council's consultation processes were flawed, exposing the Council's decisions to the risk of challenge, and the processes should therefore be reviewed by the Committee.	OSC September 11
Request that the Committee consider the future of the libraries programme for the County.	OSC November 11
That the possibility of creating an eastern bypass for Hereford along a route close to the Aylestone Ridge should be explored.	OSC December 11
That the quality of Council surveys and the use of results of surveys should be examined. (Later clarified by e-mail – to refer to "the integrity of the Council's research process"/ how research is commissioned, conducted, appraised and used.	OSC December 11 & OSC 13 April
LTP3 and the Link Road. How Cabinet anticipates making a decision on a compulsory purchase order for the 'Link Road' on 14 June 2012 when the new Local Transport Plan (LTP3) is not due to be considered by Council until July 2012	OSC 13 April
Concern over the ever expanding remit of Hereford Futures. When will the company provide a formal report to Council and make its accounts available?	OSC 13 April
The role of organisations which are promoting via the Herefordshire Council Parish Liaison Officer, the Living Villages and Herefordshire 20/20 events.	OSC 13 April
The role of the Parish Liaison Officer and whether it should be allowed to promote political events.	OSC 13 April

At 10.5.12

Task and Finish Reviews –Progress Report

REVIEWS IDENTIFIED FOR FEASIBILITY STUDY	
Proposed Review	Status
Housing Allocations Policy and Effective Use of the Housing Stock	Feasibility Study complete. Review ready to commence.
Safeguarding of Adults in their own homes (with Healthwatch and CQC)	Feasibility Work to be finalised.
Road Surfaces (Potholes)	Feasibility Study complete. Officer response is that topic will be covered by Street Scene Root and Branch Review.
Traffic Speed Signs	Feasibility Study complete. Officer response is that topic will be covered by Street Scene Root and Branch Review.
Market Towns Shop Fronts	Feasibility Study complete. Officer response is that this could be incorporated in a Root and Branch Review looking into the part that building conservation work in general and market town shop fronts can play in a conservation-led regeneration of our market towns.
Tourism Use of the River Wye	Feasibility Study being undertaken.
May - Legal Services – review of performance of legal services	Feasibility Study pending.
May - Governance & Management of JVs/Partners – review of management structures, roles, governance, accountability & performance against targets	Feasibility Study pending.

Proposed Review	Status	
June -Accommodation Strategy – review of strategy and performance against delivery plan.	Feasibility Study pending.	
July: - ICT Strategy – review of strategy and performance against delivery plan	Feasibility Study pending.	
September - Community Infrastructure Levy – review of options for implementation of CIL in Herefordshire	Feasibility Study pending.	
September - Locality Working – review of emerging best practice both within Herefordshire and further afield.	Feasibility Study pending.	
REVIEWS IN PROGRESS		
Review	Meetings	Comment
Safeguarding arrangements for Children	25/8	Background documentation has been prepared and circulated to the Group.
	15/9	Interviews held with Police and Heads of Service.
	14/10	Next meeting is to consider arrangements for looked after children.
	22/11	Review Group will meet with Foster Carers in Moor House

	8/12	Meeting with young people in care at Centre 18
	13/01/12	Meeting to discuss initial draft report.
	30/3/12	Meeting with teachers being arranged to get teachers viewpoint.
	23/5/12	Further work identified.
	11/6/12	Discussions with officers scheduled. Interview Scheduled with Independent Chairman of Safeguarding Board.
REVIEWS COMPLETED AND AWAITING RESPONSE FROM THE EXECUTIVE		
Review	Comment	
Council Procurement Policy and Local Business and Local Employment	Review concluded. Findings reported to Overview & Scrutiny Committee on 19 March 2012. Report now scheduled for consideration by Cabinet Member.	
Income and Charging	Review concluded. Findings reported to Overview & Scrutiny Committee on 19 March 2012. Report now scheduled for consideration by Cabinet Member.	
Review	Comment	
Planning System Review – Development Control and the operation of the Constitution	Review concluded. Findings reported to Overview & Scrutiny Committee on 23 April 2012. Report now scheduled for consideration by Cabinet Member.	
Safeguarding Adults	Review concluded. Findings reported to Overview & Scrutiny Committee on 19 March 2012. Report now scheduled for consideration by Cabinet Member.	
Tourist Signing (Brown Signs)	Review concluded. Findings reported to Overview & Scrutiny Committee on 19 March 2012. Report now scheduled for consideration by Cabinet Member.	

